



# Academic Year 2010-2011 Application Instructions

## Architecture

### Semester and Academic Year Programs

1410 Jayhawk Blvd, Room 108 • Lawrence, KS 66045-7537  
tel: 785.864.3742 • fax: 785.864.5040  
osa@ku.edu • www.studyabroad.ku.edu

#### Use this application for the following programs:

- New South Wales, Australia
- Newcastle, Australia
- Copenhagen, Denmark
- Bartlett, England
- Newcastle, England
- Nottingham, England
- Sheffield, England
- Edinburgh, Scotland
- Karlsruhe, Germany
- Potsdam, Germany
- Stuttgart, Germany
- Cardiff, Wales

#### Eligibility

- Recommended GPA of 3.25 (average of cumulative and studio GPA)
- Maintain acceptable GPA over the period preceding the application
- Must have completed an intent form by November 13, 2009 to 206 Marvin.

#### Application Procedure

##### A complete application consists of:

- A. Applicant Profile (attached)
- B. ARTS form
- C. Statement of Purpose Essay
- D. Portfolio of design work
- E. Resume

##### ■ Specific instructions are on the back of this page.

- Submit all materials to KU OSA.
- Only complete applications will be considered for acceptance.
- The Statement of Purpose Essay, Portfolio and Resume must be submitted on a CD as PDF files to OSA with hard copies of your applicant Profile and ARTS form.

#### Your Contact Information

- The KU OSA uses e-mail, phone and current address to deliver critical information and materials to applicants and participants. Applicants who do not keep OSA updated are in jeopardy of missing critical information, which may mean losing a place on the program.
- It is your responsibility to submit changes to the KU Office of Study Abroad IN WRITING.

#### Deadlines

##### Intent Form: November 13, 2009

Submit intent form to 206 Marvin. Form available in 206 Marvin.

##### Fall 2010, Academic Year 2010-11 and Spring 2011: January 15, 2010

Submit application and CDs to the Office of Study Abroad, 108 Lippincott.

#### Acceptance

- Only complete applications will be reviewed.
- When you are accepted you will receive a packet containing a letter, contract and acceptance forms.

#### Deposit

\$300 due upon acceptance.

- A non-refundable \$300 deposit and a signed contract are due on **November 15** for Spring programs or **April 15** for Fall and Academic Year programs. The contract and deposit secure your place in the program. The deposit is the first payment of the program fee.
- The deposit is due whether or not you will pay the balance with financial aid.
- The deposit may be paid by check, Discover, MasterCard or Visa.
- If you are not sure whether or not you will be financially or personally able to participate at the time of acceptance, notify the OSA but **DO NOT** submit the contract and deposit. OSA cannot guarantee your place past the deposit due date.

#### REQUIRED ORIENTATION

Fall 2010 & AY 2010-2011: Saturday, April 24, 2010

Spring 2011: TBD

- All KU students accepted to this program must attend the orientation as a condition of participation.

## Financial Aid Information

### KU Students

- All KU students planning to apply financial aid to the program fee must meet in person with the Student Services Coordinator at the OSA for complete instructions.
- Step-by-step instructions are available at the OSA. Ask for the sheet, 'Using Federal Financial Aid for Study Abroad'.

#### Types of Aid Available for KU Students

- Federal aid and KU Endowment loans are available to eligible students. Visit the Office of Student Financial Aid (OSFA), 50 Strong Hall, [www.financialaid.ku.edu](http://www.financialaid.ku.edu).
- Study Abroad Semester/Year Scholarships: Qualified KU students may apply for these supplementary scholarships (\$500-\$1000 for the semester, \$750-\$1500 for the academic year). Applications for the scholarship are available at the OSA and on the OSA website. Applicants must be degree-seeking undergraduates or graduate students at KU with a minimum GPA of 3.0 UG/3.5 GR. Deadlines: October 1 for Spring, and March 1 for Fall. No late or incomplete scholarship applications will be reviewed.
- Ewart Scholarships: If accepted, students will automatically be considered for the scholarship by School of Architecture, Design and Planning.

## Attachments/Additional Materials

### A. Applicant Profile

- ### B. KU ARTS form
- Attach a current ARTS form.

#### The remaining three items (C,D & F) must be submitted on a CD with all documents as PDF files.

- Please clearly label on the CD your name and top three program choices on each CD.
  - Submit two separate CDs.
- ### C. Statement of Purpose Essay
- Briefly describe the three most important things you have done to prepare for your study abroad program in your preferred location.
  - Which historic examples of architecture are you looking forward to visiting in the general geographic area of your preferred location? Why?
  - Which contemporary (since 1990) example of architecture are you looking forward to visiting in the general geographic area of your preferred location. Why?
  - What do you hope to achieve personally and professionally if you are selected to study abroad?
- ### D. Portfolio of Design Work on two CDs (Digital PDF format)
- ### E. Resume



# Applicant Profile Architecture Semester and Year Programs

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1. Program to which you are applying:	Term/Year
Rank 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> choices	<input type="checkbox"/> Fall 20__ <input type="checkbox"/> Spring 20__ <input type="checkbox"/> Acad. Yr. 20__ - 20__ <small>Note: Check the program brochure for available terms of study for your program.</small>
<input type="checkbox"/> Australia ___ Newcastle ___ New South Wales	
<input type="checkbox"/> England ___ Bartlett ___ Newcastle ___ Nottingham ___ Sheffield	
<input type="checkbox"/> Germany ___ Karlsruhe ___ Potsdam ___ Stuttgart	
<input type="checkbox"/> Denmark ___ Copenhagen	
<input type="checkbox"/> Scotland ___ Edinburgh	
<input type="checkbox"/> Wales ___ Cardiff	

## 2. Personal Data

↑Last name	↑First name	↑Middle name	↑KUID (KU students only)
/ /	<input type="checkbox"/> Male <input type="checkbox"/> Female	_____ - _____ - _____	
↑Date of Birth (month/day/year)	↑Sex	↑Social Security Number	

US Citizen  US Permanent Resident  Non-US Citizen/Non-Permanent Resident: \_\_\_\_\_

**Ethnic Group (Optional):** In an effort to track participation of culturally diverse students in study abroad programs, The University of Kansas collects information about participants. This information is requested on a voluntary basis and will be kept confidential. Providing this information will not affect your participation in any KU study abroad program, and will be used only in accordance with applicable federal and state laws.

Please check all blocks that apply to you:

American Indian or Alaskan Native  Asian or Pacific Islander  African American  Hispanic  Non-US Citizen  White

3. Current Address – where you will be when school is in session	4. Permanent Address – where you will be when school is not in session
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When will you move from this address? _____ / _____ / _____ (month / day / year)	↑Name of primary resident (parent/guardian/spouse/other) _____
↑Street _____	↑Street _____
↑City, State, Zip code _____	↑City, State, Zip code _____
↑Phone (include area code) _____	↑Phone (include area code) _____
↑E-mail address (print clearly, separate characters) _____	Can you be reached by e-mail when school is not in session? <input type="checkbox"/> Yes <input type="checkbox"/> No
↑Alternate e-mail address _____	

## 5. Academic Data

M. Arch:  1st  2nd  3rd  4th  5th

↑ Current Academic Status

ARCH 108  ARCH 208  ARCH 408/409  ARCH 608  No Studio

↑ Studio

↑ Studio Instructor

↑ 2<sup>nd</sup> Major or Minor, if applicable

↑ School

as of /

↑ GPA

(semester/year)

↑ Hours completed by start of program

/

↑ Expected Graduation date (sem/yr)

↑ Names of other institutions you have attended

↑ Dates attended

↑ Degree awarded, if any

↑ Program-related foreign language you have studied (if applicable)

↑ High School years

↑ College semester hours

↑ Previous study abroad experiences (indicate where and when)

↑ Extracurricular Activities, Scholarships, Honors

## 6. Optional Authorization to Release Student Account Information

The financial and non-directory information on your student account is confidential and protected by the Family Educational Rights & Privacy Act (FERPA). The Office of Study Abroad cannot release certain information to another person without your written authorization. This form will grant the Office of Study Abroad authority to release specific information about you to the person(s) you designate below.

I authorize the Office of Study Abroad to release my study abroad program, academic, financial aid and payment information to the person(s) listed below. I understand this authorization will remain in effect until I submit a written request to the Office of Study Abroad to cancel this authorization.

↑ Designee 1. Name (please print), relation to you

Last 4-digits of social security #

Month/Year of Birth

↑ Designee 2. Name (please print), relation to you

Last 4-digits of social security #

Month/Year of Birth

## 7. Applicant Agreement and Release

I affirm that the information given in this application is true and correct to the best of my knowledge. I agree to allow the KU OSA access to academic and financial records available through the University of Kansas and authorize the Office of Financial Aid to share information from my file regarding my application to study abroad.

X

↑ Applicant Signature

↑ Date